

Term Contract No. 445A

STATE OF NORTH CAROLINA, DEPARTMENT OF ADMINISTRATION		
DIVISION OF PURCHASE AND CONTRACT		
116 West Jones Street, Raleigh, NC 27603-8002		
Term Contract	445A	Tools, Hand, and Related Accessories
Effective Dates	September 1, 2010 through August 31, 2013	
Bid Number	201001047	
Administrator	Grant Braley	
Phone	(919) 807-4550	
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Last Updated	October 27, 2011	

1. General Information

Definition: 1) A tool that is held in and operated by the user's hands. 2) A hand tool is a device for performing work on a material or a physical system using only hands. The hand tools can be manually used employing force, or electrically powered, using electrical current. 3) Power tools; usually hand-held, motor-powered implements such as the electric drill or electric saw, perform many of the old manual operations and as such may be considered hand tools.

This contract is intended to cover the State's normal requirements of Hand Tools & Related Accessories. Each category lists multiple vendors who in turn provide a variety of selections for end users. It is recommended that users compare items and make the best selection to suit their specific needs.

Vendor tool trucks do not provide Statewide Term Contract Pricing and therefore our end-user must purchase items through a purchase order or local branch, if applicable.

2. Scope of Contract

The scope of this contract is limited to the Hand Tool Categories listed under "Furnish and Deliver" in this IFB. Other items or types of equipment that may be shown in the manufacturer's catalogs are excluded from this contract. This contract is for use by all state agencies, departments, institutions, universities, community colleges and certain non-state agencies.

In accordance with North Carolina General Statutes, certain non-state entities described below, may participate in this contract on a voluntary basis. Any of the non-state entities that choose to participate in this contract must abide by the terms and conditions that are set forth in this contract.

Nonprofit corporations operating charitable hospitals, local nonprofit community sheltered workshops or centers that meet standards established by the Division of Vocational Rehabilitation of the Department of Health and Human Services, private nonprofit agencies licensed or approved by the Department of Health and Human Services as child placing agencies, residential child-care facilities, private nonprofit rural, community, and migrant health centers designated by the Office of Rural Health and Resource Development, private higher education institutions, counties, cities, towns, governmental entities, volunteer fire departments, rescue squads, and other subdivisions of the State and public agencies thereof.

3. Taxes

Prices or discounts shown herein do not include any North Carolina sales or use taxes.

4. Abnormal Quantities

Any agency requirement that exceeds **\$25,000.00** must be forwarded to the Division of Purchase and Contract for processing. The Division, at its sole discretion, may process any such requirement in one of the following ways:

- a. Purchase may be authorized at the current level of pricing with the current contract vendor(s)
- b. Additional discounts from the current level of pricing may be negotiated with the current contract vendor(s)
- c. A separate Invitation for Bids may be issued for the requirement

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5. Minimum Orders

The minimum order, qualifying for prepaid transportation, is **\$100.00** for any single order. Users are not required to use this contract for orders less than the minimum order; however, the user may elect to use this contract for orders less than the minimum order. In such cases, the order will be shipped prepaid, with transportation charges added to the invoice as a separate item.

6. Placement of Orders

Orders will be placed throughout the contract period on an as-needed basis for the quantity required at the time, and will be issued directly to the respective contractor(s) or their designated suppliers. Contract changes, if any, over the life of the contract are implemented by contract addenda released by the Contract Administrator to the contractor. If the contractor is accepting orders and/or delivering through other parties, for example a manufacturer accepting orders and delivering through a dealer network or dealers receiving orders through a network of other dealers, then it is the responsibility of the contractor to apprise such parties of all such contract addenda.

Contract is awarded to seven (7) vendors through seven (7) categories. Not all vendors are in each category, please look at the category to determine which vendors were awarded the manufacturer/brand for each category. Also, each vendor has loaded their top selling 250 items in the e-procurement system. The additional items available are in a PDF file with ordering instructions attached. Please contact the vendor if you have problems understanding their product price list. Please contact the help-desk or the contract administrator with any e-procurement problems.

a. Order Placement Via E-Procurement (Catalog Items)

- i. Click on the following link: [E-Procurement Users](#)
- ii. When placing an order in the e-procurement system, the very first thing to do is to go to the catalog tab and select options. After you have selected options, select contract ID. In the contract ID space type in the contract ID number, 445A.
- iii. Please make sure the keywords space is blank and the contract ID is typed in the contract ID section.
- iv. After selecting the contract ID and to narrow the search to a particular manufacturer select the manufacturer from the drop down
- v. When the item to be ordered has been located complete the requisition and issue the purchase order.

b. Order Placement Via E-Procurement (Additional Items not Included in Catalog)

- i. Locate the additional item you want from the list below
- ii. Return to your eRequisition in E-Procurement
- iii. Click on "Add Items"
- iv. Click on the tab marked "Non-Catalog"
- v. In the field titled "Full Description", type in "Tools, Hand, and Related Accessories order per Term Contract 445A" and any additional descriptive text
- vi. In the field titled "Commodity Code", click on the +, select the appropriate Commodity Code
- vii. In the field titled "Supplier", click on the +, select the appropriate vendor
- viii. In the field titled "Quantity", type in the appropriate quantity of your order
- ix. In the field titled "Unit of Measure", leave the default EACH
- x. In the field titled "Price", type in the price of the item as listed below
- xi. Complete all other appropriate information on this page and click "Add Item"
- xii. On the View Line Items page click "Edit" to access the Edit Line Item page
- xiii. On the drop down box next to "Contract?" select "Statewide"
- xiv. When you select "Statewide", the "Contract ID" Field appears
- xv. Enter the Term Contract ID Number into the "Contract ID" field. Do not use spaces or dashes in the Term Contract ID Number. Your Term Contract Number should be entered as follows: "445A"

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- xvi. Click "OK"; repeat the "Edit" steps for all State Contract line items; when completed click "Next"
- xvii. Complete the Shipping and Accounting screens appropriately
- xviii. Continue your order placement process and submit your eRequisition

Please click on the following links to access additional items not included in vendor loaded E-Procurement catalogs. Each list references individual manufacturers.

Applied Industrial Technologies

- Cooper Tools <http://www.pandc.nc.gov/Cooper.pdf>
- Craftsman <http://www.pandc.nc.gov/Craftsman.pdf>
- Ingersoll Rand <http://www.pandc.nc.gov/Ingersoll.pdf>

Dillon Supply Company

- Ames <http://www.pandc.nc.gov/Ames&Union.pdf>
- Armstrong <http://www.pandc.nc.gov/Armstrong.pdf>
- Chicago Pneumatic <http://www.pandc.nc.gov/ChicagoPneumatic.pdf>
- Milwaukee <http://www.pandc.nc.gov/Milwaukee.pdf>
- Nupla <http://www.pandc.nc.gov/Nupla.pdf>
- Ridgid <http://www.pandc.nc.gov/Ridgid.pdf>
- Union <http://www.pandc.nc.gov/Ames&Union.pdf>

WW Grainger Inc.

- Bosch <http://www.pandc.nc.gov/Bosch.pdf>
- Dayton <http://www.pandc.nc.gov/Dayton.pdf>
- DeWalt <http://www.pandc.nc.gov/Dewalt.pdf>
- Makita USA <http://www.pandc.nc.gov/Makita.pdf>
- Stanley <http://www.pandc.nc.gov/Stanley.pdf>
- Westward <http://www.pandc.nc.gov/Westward.pdf>

MSC Industrial Supply

- Klein <http://www.pandc.nc.gov/Klein.pdf>
- Proto <http://www.pandc.nc.gov/Proto.pdf>

Snap-On Industrial

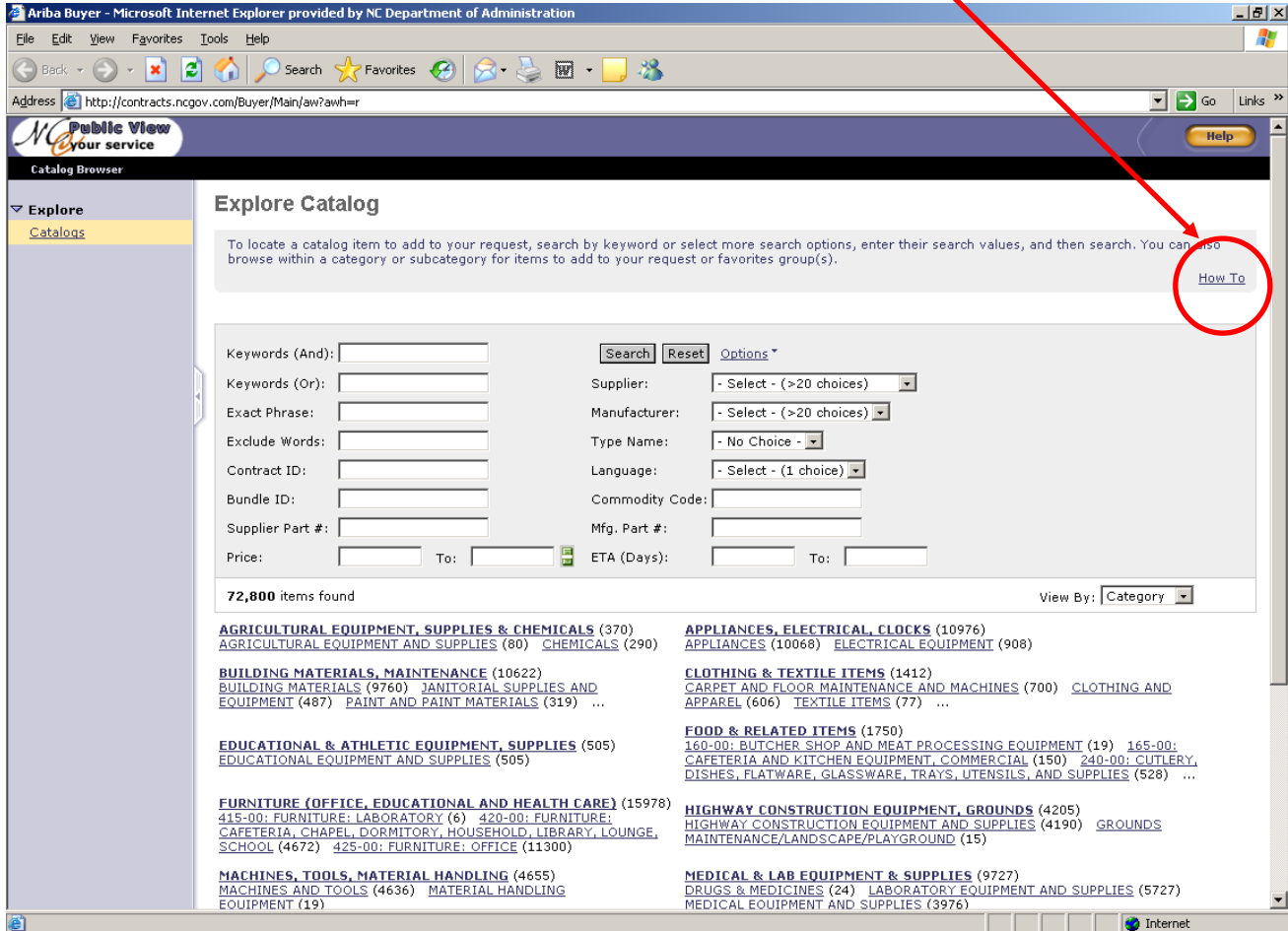
- Snap-On <http://www.pandc.nc.gov/Snap-On.pdf>

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c. Non E-Procurement Users

The E-Procurement Public View will be the only place for Non E-Procurement Users to view the item/pricing information.

- i. Click on the following link: [E-Procurement Public View](#)
- ii. For online assistance regarding item searching; click on the “How to” underlined link located near the upper-right hand corner.



7. Delivery

All contractors guarantee delivery within **ten (10) days**. In the event the delivery is not received within the contract delivery period, the contractor may be held in default in accordance with paragraph 1, DEFAULT AND PERFORMANCE BOND in the North Carolina General Contract Terms and Conditions, and the state may procure the articles or services from other sources and hold the contractor responsible for excess cost occasioned thereby.

8. Transportation Charges

All goods shall be delivered FOB DESTINATION for all orders equal to, or greater, than the **minimum order**, when shipped to a single destination. Orders for less than the **minimum order** will be shipped prepaid, with transportation charges added to the invoice as a separate item. Transportation charges levied by the contractor for orders equal to, or greater than the **minimum order**, when shipped to a single destination, may be cause for removal of the contractor from the contract. In instances where the contractor makes partial shipments of an order to one destination, which is equal to, or greater than, the **minimum order**, all shipments of the order shall be sent FOB DESTINATION with NO additional transportation charges.

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9. On-Site Assistance

On-site assistance to any place in the State of North Carolina is provided when the projected purchase exceeds **\$1,000.00**. Please contact the selected vendor to arrange the on-site consultation.

10. Item Pricing Information

Category One: Hand Held Industrial Air

Vendor	Manufacturer	Discount	Catalog
Dillon Supply Company	Chicago Pneumatic	52.5%	May 2010, CP MRO
Applied Industrial Technologies	Craftsman	58%	7/7/2010
WW Grainger Inc.	Dayton	10%	CAT 401
Applied Industrial Technologies	Ingersoll Rand	35%	ID-CTPL-50000 1/1/10
Snap-On Tool Corporation	Snap-On	35%	IPL 1106
WW Grainger Inc.	Westward	60%	Westward 2010

Category Two: Hand Held Industrial Power

Vendor	Manufacturer	Discount	Catalog
WW Grainger Inc.	Bosch	46%	2011 Price List 10-002
Applied Industrial Technologies	Craftsman	58%	7/7/2010
WW Grainger Inc.	DeWalt	52%	2011 Price List
WW Grainger Inc.	Makita	46%	2011 Price List
Dillon Supply Company	Milwaukee	48.5%	FULLCAT1, 300M-JBK_09MTT451 07/10 & 1/1/10 Price List

Category Three: Hand

Vendor	Manufacturer	Discount	Catalog
Applied Industrial Technologies	Cooper	52%	090108HTLP, 9/1/08
Applied Industrial Technologies	Craftsman	58%	7/7/2010
MSC Industrial Supply	Klein	46%	98342-1003; MSRP 2010
Snap-On Tool Corporation	Snap-On	35%	IPL 1106
WW Grainger Inc.	Stanley	57%	2011 Price List
WW Grainger Inc.	Westward	60%	Westward 2010

Category Four: Large Mechanics

Vendor	Manufacturer	Discount	Catalog
Dillon Supply Company	Armstrong	62.1%	89081-69; 89110-98
Applied Industrial Technologies	Craftsman	58%	7/7/2010
MSC Industrial Supply	Proto	60%	PR-1209; P20800
Snap-On Tool Corporation	Snap-On	35%	IPL 1106

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Category Five: Small Mechanics

Vendor	Manufacturer	Discount	Catalog
Dillon Supply Company	Armstrong	62.1%	89081-69; 89110-98
Applied Industrial Technologies	Craftsman	58%	7/7/2010
MSC Industrial Supply	Proto	60%	PR-1209; P20800
Snap-On Tool Corporation	Snap-On	35%	IPL 1106
WW Grainger Inc.	Stanley	57%	2011 Price List

Category Six: Pipe

Vendor	Manufacturer	Discount	Catalog
Dillon Supply Company	Armstrong	62.1%	89081-69; 89110-98
Applied Industrial Technologies	Craftsman	58%	7/7/2010
Dillon Supply Company	Ridgid	25.2%	999-997-517-10V4
Snap-On Tool Corporation	Snap-On	35%	IPL 1106

Category Seven: Gardening

Vendor	Manufacturer	Discount	Catalog
Dillon Supply Company	Ames	50.5%	2011/2012 List Price
Dillon Supply Company	Nupla	46%	1001035; 1001040
Dillon Supply Company	Union	50.5%	2011/2012 List Price

11. Price Lists and Catalogs

The successful contractor must furnish descriptive literature and/or a URL (the company's website or a website set specifically for the State of NC) to any agency within **five (5) business days** after request of the agency.

12. Contractors

All known minority, women and disabled owned businesses, as well as disabled business enterprises and nonprofit work centers for the blind and severely disabled, including dealers, will be identified with "Minority owned" "Woman owned", "Disabled Owned", "DBE" or "BSD" as appropriate after the vendor number. This is being done in an effort to recognize these businesses and to encourage and promote their use to the greatest extent permitted by law.

When more than one supplier is listed for a particular item, selection should be made, whenever possible, from any of the groups identified above, consistent with agency needs and price considerations.

Terms are Net 30 Days for all contractors.

Contractor	Address	Contact	Contact Information
Applied Industrial Technologies	1301 Corporation Parkway Raleigh NC 27610	Brandon Robertson	Toll Free: (877) 468-7231 Phone: (919) 231-6030 Fax: (919) 231-8140 E-mail: sc0281@applied.com
Dillon Supply Company	440 Civic Boulevard PO Box 14535 Raleigh NC 27620-4506	Wendal Moss	Toll Free: (800) 662-7304 Phone: (919) 838-4280 Fax: (919) 838-4352 E-mail: wmos@dillonsupply.com

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Contractor	Address	Contact	Contact Information
MSC Industrial Supply	2660-I Yonkers Road Raleigh NC 27604	Scott McCamant Richard Lester	Phone: (770) 739-2119 Fax: (770) 732-1609 Cell: (678) 725-2693 E-mail: mccamans@mscdirect.com Toll Free: (888) 824-4038 Phone: (919) 755-9802 Fax: (919) 755-0689 Fax E-mail: lesterr@mscdirect.com
Snap-On Industrial	1306 Bay Breeze Court Leland NC 28451	Bill Willetts	Phone: (910) 297-3560 Fax: (309) 415-7999 E-mail: bill.willetts@snapon.com
Grainger, Inc.	4820 Signett Drive Raleigh NC 27616	Rodney Lynn	Toll Free: (866) 602-1069 Phone: (704) 618-5148 Fax: (704) 347-0651 E-mail: rodney.lynn@grainger.com

13. Warranty

Vendor guarantees items offered to be free from any and all defects in material, packaging and workmanship. All items offered are to be new (non-refurbished). **Categories 1, 2 & 7 have a minimum of one-year warranty. Categories 3-6 have a lifetime warranty** (life as long as the agency owns). The warranty in this contract is with the vendor and not the manufacturer. All products being replaced under warranty must be replaced at no cost to the State (including shipping), within **seven (7) days**. Each vendors return policy is indicated below:

Vendor	Return Policy
Applied Industrial Technologies	Contact servicing facility for pickup or to receive a UPS Call Tag
Dillon Supply Company	Contact Salesperson, UPS Call Tag, UPS Collect, or Vendor Location Drop-Off
MSC Industrial Supply	Nearest Geographical Branch by Return Authorization
Snap-On Industrial	Local Account Manager Personal On-Site Warranty Replacement
WW Grainger, Inc.	Please contact your local branch

14. Substitutions

Substitutions are not permitted without prior approval of the Division of Purchase and Contract. Failure of the contractor to comply with this requirement may result in the removal of the contractor from the contract.

15. Service Representatives/Ordering Contacts

Each vendor on contract 445A has listed representatives that will provide service for their product. Please refer to these individuals for all service needs. Please remember to refer to the correct vendor's representative.

Each vendor has listed contacts for ordering items. Please contact the individual closest to your location for placing an order.

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Applied Industrial Technologies

Name:	Brandon Robertson	Phone:	(919) 231-6030
Address:	1301 Corporation Parkway	Fax:	(919) 231-8140
City, State, Zip:	Raleigh NC 27610-1351	Email:	sc0281@applied.com

Name:	Randy Cantrell	Phone:	(828) 687-9400
Address:	21 Brian Boulevard	Fax:	(828) 687-9406
City, State, Zip:	Arden NC 28704-9489	Email:	sc0278@applied.com

Name:	Mike Auvil	Phone:	(704) 596-0898
Address:	2217A Distribution Center Drive	Fax:	(704) 596-4261
City, State, Zip:	Charlotte NC 28269-4264	Email:	sc0262@applied.com

Name:	Lee Underwood	Phone:	(910) 323-0508
Address:	158 East Mountain Drive	Fax:	(910) 323-4729
City, State, Zip:	Fayetteville NC 28306-3446	Email:	sc0203@applied.com

Name:	Mike Auvil	Phone:	(704) 866-9111
Address:	2501 North Chester Street	Fax:	(704) 866-9612
City, State, Zip:	Gastonia NC 28052	Email:	sc0224@applied.com

Name:	David Sitton	Phone:	(336) 274-4686
Address:	120 Industrial Avenue	Fax:	(336) 274-1633
City, State, Zip:	Greensboro NC 27406-4505	Email:	sc0264@applied.com

Name:	Vic Watkins	Phone:	(252) 756-8000
Address:	100A Staton Court	Fax:	(250) 756-8455
City, State, Zip:	Greenville NC 27834-9053	Email:	sc0277@applied.com

Name:	Bill Kuchler	Phone:	(910) 799-1191
Address:	3323 Merchant Court	Fax:	(910) 799-5656
City, State, Zip:	Wilmington NC 28405-2100	Email:	sc0204@applied.com

Name:	Brian Cunningham	Phone:	(336) 759-0075
Address:	8151 North Point Boulevard	Fax:	(336) 759-0290
City, State, Zip:	Winston-Salem NC 27105-2556	Email:	sc0285@applied.com

Name:	Eddie Tuttle	Phone:	(434) 799-9610
Address:	514 Mount Cross Road	Fax:	(434) 791-3136
City, State, Zip:	Danville VA 24540	Email:	sc0252@applied.com

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Dillon Supply Company

Name:	Wendal Moss(Head of Contract) *	Phone:	(919) 838-4280
Address:	440 Civic Boulevard	Fax:	(919) 838-4352
City, State, Zip:	Raleigh NC 27610	Email:	wmoos@dillonsupply.com
Name:	Ann Martin	Phone:	(704) 332-6151
Address:	2127 Wilkinson Avenue	Fax:	(704) 342-3187
City, State, Zip:	Charlotte NC 28232	Email:	amartin@dillonsupply.com
Name:	Chase Griffin	Phone:	(919) 383-8584
Address:	4603-C Hillsborough Road	Fax:	(919) 383-8749
City, State, Zip:	Durham NC 27705	Email:	cgriffin@dillonsupply.com
Name:	Danny Brothers	Phone:	(252) 335-0861
Address:	1111 Halstead Boulevard	Fax:	(252) 335-2302
City, State, Zip:	Elizabeth City NC 27909	Email:	dbrothers@dillonsupply.com
Name:	Keith Jones	Phone:	(919) 735-2421
Address:	1035 North Williams Street	Fax:	(919) 731-7524
City, State, Zip:	Goldsboro NC 27530	Email:	kjones@dillonsupply.com
Name:	Joey Worthington	Phone:	(252) 758-7757
Address:	3520C Diamond Drive	Fax:	(252) 758-1789
City, State, Zip:	Greenville NC 27834	Email:	jworthington@dillonsupply.com
Name:	Cyndee Faulk	Phone:	(910) 844-5211
Address:	Laurinburg-Maxton HWY 74E	Fax:	(910) 844-5217
City, State, Zip:	Laurinburg NC 28352	Email:	cfaulk@dillonsupply.com
Name:	Kevin Summerlin	Phone:	(252) 442-2161
Address:	348 South Washington Street	Fax:	(252) 442-5531
City, State, Zip:	Rocky Mount NC 27801	Email:	ksummerlin@dillonsupply.com
Name:	Luke Wagoner	Phone:	(910) 392-5515
Address:	6213-A Market Street	Fax:	(910) 392-5554
City, State, Zip:	Wilmington NC 28405	Email:	lwagoner@dillonsupply.com
Name:	Andrea Phillips	Phone:	(336) 723-2961
Address:	311 Perimeter Point Boulevard	Fax:	(336) 723-3120
City, State, Zip:	Winston-Salem NC 27105	Email:	aphillips@dillonsupply.com

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MSC Industrial Supply

Name:	Richard Lester (East)	Phone:	(888) 824-4038
Address:	2660-I Yonkers Road	Fax:	(919) 755-0689
City, State, Zip:	Raleigh NC 27604	Email:	branchral@mscdirect.com

Name:	Kathy Rodd (Central)	Phone:	(336) 664-1040
Address:	8203 H Piedmont Triad Parkway	Fax:	(336) 664-0039
City, State, Zip:	Greensboro NC 27409	Email:	branchgbo@mscdirect.com

Name:	Chris Rinehart (South Central)	Phone:	(704) 521-8400
Address:	3410 St. Vardell Lane	Fax:	(704) 521-8414
City, State, Zip:	Charlotte NC 28217	Email:	branchcha@mscdirect.com

Name:	Joe Knight (West)	Phone:	(828) 232-0448
Address:	204 Elk Park Drive	Fax:	(828) 232-0011
City, State, Zip:	Asheville NC 28804	Email:	branchase@mscdirect.com

Snap-On Industrial

Name:	Bill Willetts	Phone:	(910) 297-3560
Address:	1306 Bay Breeze Court	Fax:	(309) 415-7999
City, State, Zip:	Leland NC 28451	Email:	bill.willetts@snapon.com

Name:	Chris Ongaro	Phone:	(252) 291-4181
Address:	2594 West Homes Church Road	Fax:	(252) 291-4181
City, State, Zip:	Bailey, NC 27807	Email:	rolf.c.ongaro@snapon.com

Name:	Trace Dengler	Phone:	(704) 905-1745
Address:	2716 Rosegate Lane	Fax:	(866) 677-8814
City, State, Zip:	Charlotte NC 28270	Email:	trace.dengler@snapon.com

Name:	Tom Davis	Phone:	(704) 458-7912
Address:	502 South 10 th Street	Fax:	
City, State, Zip:	Erwin NC 28339	Email:	thomas.j.davis@snapon.com

Name:	Joe Sakowski	Phone:	(828) 320-1924
Address:	622 Mt. Sinai Road	Fax:	(336) 984-4322
City, State, Zip:	Wilkesboro NC 28097	Email:	joe.sakowski@snapon.com

Name:	Pax Gilliam	Phone:	(828) 606-8958
Address:	142 Lone Star Drive	Fax:	(423) 202-3425
City, State, Zip:	Johnson City TN 37601	Email:	james.p.gilliam@snapon.com

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WW Grainger INC.

Name:	Rodney Lynn	Phone:	(704)618-5148
Address:	2834 Hampton Glen Court	Fax:	(704) 347-0651
City, State, Zip:	Matthews NC 28105	Email:	rodney.lynn@grainger.com

Name:	Manzie Winters *	Phone:	(919) 790-9341
Address:	4280 Signett Drive	Fax:	(866) 431-2083
City, State, Zip:	Raleigh NC 27616	Email:	manzie.winters@grainger.com

16. Vendor Complaint Form:

The Vendor Complaint Form can be found by clicking: [Vendor Complaint Form.](#)

17. Contract Addenda

Addendum	Effective Date	Description
1	9/22/2010	MSC Extra Products Catalogs Loaded
2	9/28/2010	Vendor Extra Products Catalogs Loaded
3	9/29/2010	Dayton Extra Products Catalog Loaded
4	10/13/2010	Ridgid Extra Products Catalog Loaded
5	10/21/2010	Ingersoll Rand Extra Products Catalog Loaded
6	10/25/2010	Cooper Extra Products Catalog Loaded
7	1/19/2011	New MSC Contact
8	3/8/2011	Hand Tool Definition Added & Vendor Tool Truck Clarification
9	4/1/2011	Snap-On Corporation New Catalog
10	4/15/2011	Snap-On Extra Products Catalog Loaded
11	7/18/2011	Cooper Tools Price Increase Effective
12	8/15/11	Ames & Union Tool Price Increase Effective & Extra Products Catalog Added
13	10/27/2011	Snap-On Corporation New Catalog
14	10/27/2011	WW Grainger New Catalog