

Term Contract No. 640A

| STATE OF NORTH CAROLINA, DEPARTMENT OF ADMINISTRATION | | |
|---|--|--|
| DIVISION OF PURCHASE AND CONTRACT | | |
| 116 West Jones Street, Raleigh, NC 27603-8002 | | |
| Term Contract | 640A | Napkins, Bathroom Tissue, and Paper Towels |
| Effective Dates | April 1, 2011 through March 31, 2017 | |
| Bid Number | 201100138 | |
| Administrator | Bahaa Jizi | |
| Phone | (919) 807-4520 | |
| Fax | (919) 807-4510 | |
| E-Mail | bahaa.jizi@doa.nc.gov | |
| Last Updated | November 29, 2016 | |

1. GENERAL INFORMATION

The following items are listed on this contract under Section 9:

| SECTION | DESCRIPTION |
|---------|----------------------------------|
| 9A | Napkins (three line items) |
| 9B | Bathroom Tissue (two line items) |
| 9C | Paper Towels (three line items) |

2. SCOPE OF CONTRACT

The scope of this contract is limited to the State's normal requirements for Napkins, Bathroom Tissue, and Paper Towels, for use by all State agencies, departments, institutions, public school units and certain non-State agencies.

3. TAXES

Prices or Discounts shown herein do not include any North Carolina sales or use taxes.

4. ABNORMAL QUANTITIES

Any agency requirement that exceeds \$10,000.00 must be forwarded to the Division of Purchase and Contract for processing. Otherwise, the Division, at its sole discretion, may process any such requirement in one of the following ways:

1. Purchase may be authorized at the current level of pricing with the current contract vendor(s).
2. Additional discounts from the current level of pricing may be negotiated with the current contract vendor(s).
3. A separate Invitation for Bids may be issued for the requirement.

5. MINIMUM ORDERS

This contract will be for a minimum order of \$150.00 for any single order. Agencies are authorized to purchase from best available sources on orders less than this minimum order value. This provision shall not be used by an agency to circumvent the intent of the contract. If an agency elects to place an order for less than the minimum order value, then transportation charges will be prepaid and added to the invoice.

6. PLACEMENT OF ORDERS

Orders will be placed throughout the contract period on an as-needed basis for the quantity required at the time, and will be issued directly to the respective contractor(s) or their designated suppliers. Contract changes, if any, over the life of the contract are implemented by contract addenda released by the Contract Administrator to the contractor. If the contractor is accepting orders and/or delivering through other parties, for example a manufacturer accepting orders and delivering through a dealer network or dealers receiving orders through a network of other dealers, then it is the responsibility of the contractor to apprise such parties of all such contract addenda.

Term Contract No. 640A

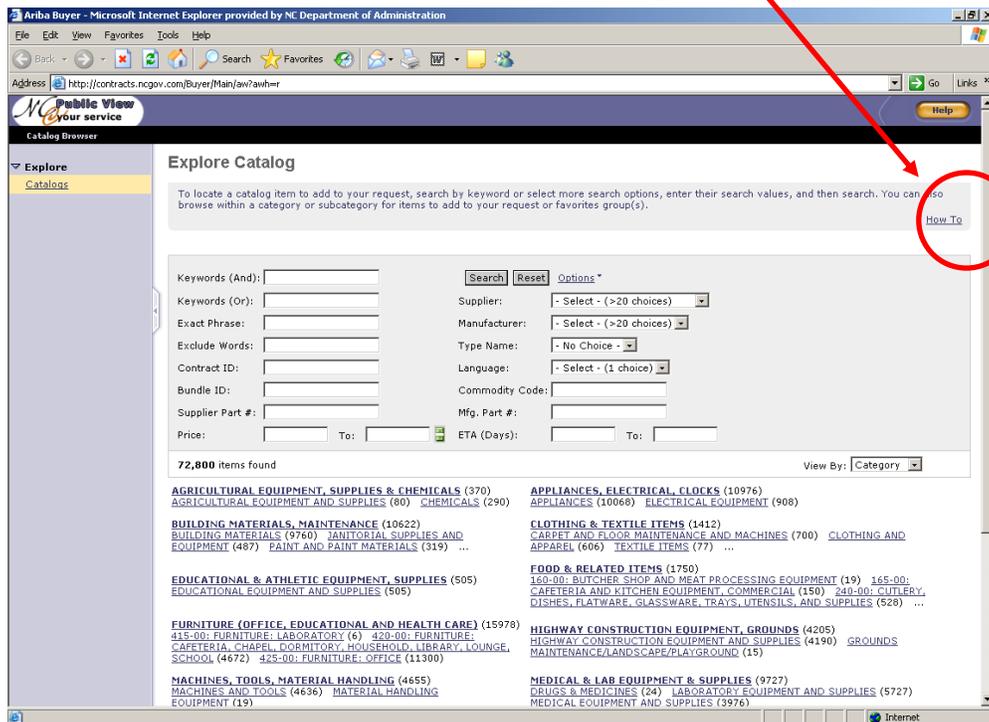
Order Placement Via E-Procurement (Catalog Items)

- Click on the following link: E-Procurement Users
- When placing an order in the e-procurement system, the very first thing to do is to go to the catalog tab and select options. After you have selected options, select contract ID. In the contract ID space type in the contract ID number, 640A.
- Please make sure the keywords space is blank and the contract ID is typed in the contract ID section.
- After selecting the contract ID and to narrow the search to a particular manufacturer select the manufacturer from the drop down
- When the item to be ordered has been located complete the requisition and issue the purchase order.

Non E-Procurement Users

The E-Procurement Public View will be the only place for Non E-Procurement Users to view the item/pricing information.

- Click on the following link: [E-Procurement Public View](#)
- For online assistance regarding item searching; click on the "How to" underlined link located near the upper-right hand corner.



7. DELIVERY

The contractor(s) will complete delivery within eight (8) consecutive calendar days after receipt of order. In the event the delivery is not received within the contract delivery period, the contractor may be held in default in accordance with paragraph 1, DEFAULT AND PERFORMANCE BOND in the North Carolina General Contract Terms and Conditions, and the state may procure the articles or services from other sources and hold the contractor responsible for excess cost occasioned thereby.

8. TRANSPORTATION CHARGES

All goods shall be delivered FOB DESTINATION when the "order value" is **\$150.00** or more, when shipped to a single destination. Orders to a single destination that total less than this "order value" should be shipped prepaid, with transportation charges added to the invoice as a separate item. Transportation charges invoiced for orders equal to or more than this "order value" may be cause for removal of the contractor from the contract.

Term Contract No. 640A

NOTE: If the contractor makes partial shipments of an order equal to or more than this "order value" to one destination, all shipments of the order shall be sent FOB DESTINATION with NO additional transportation charges added.

REMINDER! All shipments should be inspected for damage immediately upon receipt.

9. ITEM PRICING INFORMATION

9.A. Napkins, (Recycled)

| Item | Description | Contractor | Price |
|-------------|--|------------------------|--------------|
| 1 | Tallfold Napkins, Jr. Dispenser Type, White, Embossed, 100% Recycled Fiber, 80% Post Consumer Content Size: 6.5" x 13.5" 500 napkins/package, 20 packages/case, 10,000 napkins/case, Cascades #2569 | Tarheel Paper & Supply | \$24.37/Case |
| 2 | Lowfold Napkins, Dispenser Type, White, Embossed, 100% Recycled Fiber, 80% Post Consumer Content Size: 8.7" x 12" 250 napkins/package, 32 packages/case, 8,000 napkins/case, Cascades #2581 | Tarheel Paper & Supply | \$24.85/Case |
| 3 | Luncheon Napkins, ¼ Fold, White, Embossed, 100% Recycled Fiber, 80% Post Consumer Content Size: 11.5" x 12.5" 500 napkins/package, 12 packages/case, 6,000 napkins/case, Cascades #2059 | Tarheel Paper & Supply | \$33.36/Case |

9.B. Bathroom Tissue, (Recycled)

| Item | Description | Contractor | Price |
|-------------|--|-------------------------|--------------|
| 1 | One-Ply Roll Bathroom Tissue, White, 100% Recycled Fiber, 45% Post Consumer Content Size: 4.5" x 4.5", 1 ply 1,000 sheets/roll; 96 rolls/case (each roll individually wrapped) VonDrehle/Blue Mist #1001 | Brame Specialty Company | \$43.75/Case |
| 2 | Two-Ply Roll Bathroom Tissue, White, 100% Recycled Fiber, 45% Post Consumer Content Size: 4.5" x 4.5", 2 Ply 500 sheets/roll, 96 rolls/case (each roll individually wrapped) Vondrehle/Feather Soft #6022 | Brame Specialty Company | \$36.26/Case |

9.C. Paper Towels, (Recycled)

| Item | Description | Contractor | Price |
|------|---|--------------------------|--------------|
| 1 | Singlefold Paper Towel, 1 Ply, Natural, 100% Recycled Fiber, 40% Post Consumer Content Size: 9.25" x 10.25" 250 towels/package, 16 package/case, 4000 towels/case, Georgia-Pacific #23504 | Southeastern Paper Group | \$14.66/Case |
| 2 | Multifold Paper Towels, 1 Ply, Natural, 100% Recycled Fiber, 80% Post Consumer Content Size: 9.125" x 9.5" 250 towels/package, 16 packages/case, 4,000 towels/case, Cascades #1751 | Tarheel Paper & Supply | \$15.58/Case |
| 3 | Centerfold Paper Towels, 1 Ply, Natural, 100% Recycled Fiber, 80% Post Consumer Content Size: 10.25" x 13" 150 towels/package, 16 packages/case, 2,400 towels/case, Cascades #1754 | Tarheel Paper & Supply | \$14.67/Case |

10. PRICE LISTS AND CATALOGS

The successful contractor must furnish descriptive literature to any agency within seven (7) consecutive days after request of the agency. Failure to comply with these requirements may subject the contractor to removal from the contract.

11. CONTRACTORS

All known minority, women and disabled owned businesses, as well as disabled business enterprises and nonprofit work centers for the blind and severely disabled, including dealers, will be identified with "Minority owned" "Woman owned", "Disabled Owned", "DBE" or "BSD" as appropriate after the vendor number. This is being done in an effort to recognize these businesses and to encourage and promote their use to the greatest extent permitted by law.

When more than one supplier is listed for a particular item, selection should be made, whenever possible, from any of the groups identified above, consistent with agency needs and price considerations.

| Contractor Name | Address | Contact | Phone/Fax/Email | Terms (Days) |
|--------------------------|--|------------------|---|--------------|
| Brame Specialty Company | P O Box 271 Durham, NC 27702 | Mercer Stanfield | (800) 672-0011 Ex. 1330 (919) 598-5623 (Fax) m.stanfield@bramespecialty.com | Net 30 |
| Southeastern Paper Group | 6201 Corporate Park Dr. Browns Summit, NC 27214 | Chris Borocz | (866) 632-1296 Ex. 3146 (336) 375-6726 (Fax) Chris.borocz@sepapergroup.com | Net 30 |
| Tarheel Paper & Supply | 3200 Centre Park Blvd. Winston-Salem, NC 27107 | Mack Kinney | (800)-992-3220 (800) 240-1337 (Fax) Mkinney@TarheelPaper.com | Net 30 |

Term Contract No. 640A

12. WARRANTY

The contractor guarantees items offered to be free from any and all defects in material, packaging, and workmanship and agrees to replace defective items promptly at no charge to the State, for a period of ninety (90) days.

13. SUBSTITUTIONS

Substitutions are not permitted without prior approval of the Division of Purchase and Contract. Failure of the contractor to comply with this requirement may result in the removal of the contractor from the contract.

14. CONTRACT ADDENDA

| Addendum | Effective Date | Description |
|----------|--------------------|---|
| 1 | December 1, 2011 | Price increase for all items for Tarheel Paper & Supply (9.A. Napkins, (Recycled) and 9.C. Paper Towels, (Recycled) for Multifold and Centerfold. |
| 2 | December 1, 2011 | Price increase for all items for Brame Specialty Company (9.B. Bathroom Tissue, (Recycled)). |
| 3 | June 21, 2012 | Contact change for Brame Specialty |
| 4 | March 13, 2013 | Price increase for Tarheel Paper Co. |
| 5 | January 31, 2014 | New Contract Administrator |
| 6 | March 11, 2014 | Contract extended to April 30, 2014 |
| 7 | March 28, 2014 | 4% Price increase for 23304 & 23504 |
| 8 | April 22, 2014 | Contract extended to May 31, 2014 |
| 9 | May 15, 2014 | Contract extended to July 31, 2014 |
| 10 | July 14, 2014 | Contract extended to December 31, 2014 |
| 11 | December 10, 2014 | Contract extended to March 31, 2015 |
| 12 | March 30, 2015 | Contract extension |
| 13 | June 19, 2015 | Contract extended to September 30, 2015 and New Contract Administrator. |
| 14 | August 13, 2015 | Price Correction for 9.B.2 Bathroom Tissue #6022 |
| 15 | September 28, 2015 | Contract extension |
| 16 | September 30, 2015 | 2.4% Price increase P/N 23504 |
| 17 | December 11, 2015 | Contract extended to April 30, 2015 and updated Contract Administrator. (SA) |
| 18 | March 29, 2016 | Contract extension |
| 20 | June 1, 2016 | Contract extension |
| 21 | June 17, 2016 | Contract extension |
| 22 | August 18, 2016 | Contract extension |
| 23 | November 29, 2016 | Contract extension |