



Edit Bid Award Information

NC Division of Purchase and Contract
Interactive Purchasing System (IPS)



Edit Bid Award Information



State of North Carolina
Interactive Purchasing System

Login Screen

Please enter your User Id and Password to login to the Purchase and Contract system	
User Id:	<input type="text"/>
Password:	<input type="password"/>

Submit

Open your internet browser & go to:
<https://www.ips.state.nc.us/ips/agency/logon.asp>
Enter your user ID & password & click the submit button



Edit Bid Award Information



State of North Carolina
Interactive Purchasing System

IPS - Main Menu

☐ Choose Location

Search for Registered Vendor

Search for Agency Bid

Post Bid

Post Design/Construction

Post Addenda

Bids Under Review

Search for Bids

Enter Price Match Award

Search for Price Match Award

Create Report/Excel Spreadsheet

Welcome to the North Carolina Interactive Purchasing System (IPS). Hover over the location on the left for a definition of the menu items

Click "Search for Bids" in the menu on the left of the page.



Edit Bid Award Information



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Search for Solicitation to Tabulate, Award or Cancel

☐ Choose Location

- Search Options
- Search QA Inspections
- Search for Registered Vendor
- Post Bid
- Post Design/Construction
- Post Addenda
- Bids Under Review
- Search for Bids
- Enter Price Match Award
- Search for Price Match Award
- Create Report/Excel Spreadsheet

Search For Bid Number:

Tabulation

Awarded

Cancelled

Edit Award Info

[Detailed Search](#)

Enter Bid Number and click “Edit Award Info” button.



Edit Bid Award Information



**State of North Carolina
Interactive Purchasing System**

Edit Bid Award

Bid Number: 13-11615907

Description: Over Bed Tables

Date Awarded: 10/15/2013

Bidders in Price Match Range: 0

[Edit](#) [Delete](#)

Contractor: Macthrift Office Furniture

Award Amount: \$5.00

City: Sleep

County: DARE

NC Price Match Award: No

Reciprocal Preference Award: No

Add Vendor

Complete

Click the "Edit" button.



Edit Bid Award Information



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Award Solicitation

Enter the Date Awarded, Contractor Name and Amount for the solicitation

Bid Number: 13-11615907

Description: Over Bed Tables

Date Awarded (mm/dd/yyyy): 10/15/2013

Number of NC Bidders In Price Match Range: 0

Awards shall be made within 3 agency working days from the award of contract. The award notice shall be posted for 30 consecutive days.

Contractor: Macthrift Office Furniture

Award Amount: 5.00

NC City: Sleep

NC County: DARE

NC Price Match Award:

Reciprocal Preference Award:

Review Award

Cancel

Enter the changes that are to be made to Award Date and the Vendor Name and Award Amount then click the Review Award button.