

**SPECIFICATION
FOR
CABINETS, FILE, STEEL, VERTICAL**

(THIS SPECIFICATION IS RELEASED FOR PROCUREMENT PURPOSES UNTIL REVISED OR RESCINDED.)

SCOPE

THIS SPECIFICATION COVERS VERTICAL STEEL FILE CABINETS DESIGNED TO HOLD GENERAL LETTER AND LEGAL SIZE FILING MATERIAL. IT DOES NOT COVER ALL COMMERCIALY AVAILABLE FILE CABINETS, BUT ONLY THOSE GENERALLY USED BY STATE OFFICES, SCHOOLS, AGENCIES, INSTITUTIONS, ETC. THESE REQUIREMENTS ARE BASED ON GENERAL INDUSTRY STANDARDS AND ARE INTENDED TO PROVIDE HIGH QUALITY STEEL VERTICAL FILE CABINETS THAT WILL WITHSTAND CONSTANT USE FOR LONG PERIODS.

I. CLASSIFICATION

VERTICAL FILE CABINETS SHALL BE DEVELOPED BY TYPE, SIZE, CLASS AND STYLE AS FOLLOWS:

A. TYPES

TYPE I - 2 DRAWERS HIGH, 1 DRAWER WIDE
TYPE II - 4 DRAWERS HIGH, 1 DRAWER WIDE
TYPE III - 5 DRAWERS HIGH, 1 DRAWER WIDE

B. SIZES

SIZE 1 - LEGAL SIZE
SIZE 2 - LETTER SIZE

C. CLASSES

CLASS A HEAVY DUTY-HEAVY USE. WHERE DRAWERS ARE USED 25 OR MORE TIMES PER DAY WITH A WEIGHT OF TWO POUNDS PER LINEAR INCH FOR LETTER SIZE AND 3 POUNDS PER LINEAR INCH FOR LEGAL-SIZE DRAWERS. THE FILING MATERIAL TO FILL THE AVAILABLE FILING SPACE IN THE DRAWER. FILE CABINETS TO MEET MINIMUM STEEL GAUGE REQUIREMENTS IN ADDITION TO PERFORMANCE REQUIREMENTS.

CLASS B MEDIUM DUTY-MEDIUM USE. WHERE DRAWERS ARE USED 20 OR MORE TIMES PER DAY WITH A WEIGHT OF TWO POUNDS PER LINEAR INCH FOR LETTER SIZE AND 3 POUNDS PER LINEAR INCH FOR LEGAL-SIZE DRAWERS. THE FILING MATERIAL TO FILL THE AVAILABLE FILING SPACE IN THE DRAWER. FILE CABINETS TO MEET MINIMUM STEEL GAUGE REQUIREMENTS IN ADDITION TO PERFORMANCE REQUIREMENTS.

CLASS C LIGHT DUTY-LIGHT USE. WHERE DRAWERS ARE USED LESS THAN 20 TIMES PER DAY WITH A WEIGHT OF TWO POUNDS PER LINEAR INCH FOR LETTER SIZE AND 3 POUNDS PER LINEAR INCH FOR LEGAL-SIZE DRAWERS. THE FILING MATERIAL TO FILL THE AVAILABLE FILING SPACE IN THE DRAWER. FILE CABINETS HAVE A SMALLER DEPTH THAN THOSE IN CLASSES A AND B.

D. STYLE

TRADITIONAL: CHARACTERIZED BY INSET DRAWERS, BOLTED-ON PULL HANDLE, THUMB LATCH PLUS PERMANENTLY ATTACHED AND CENTERED LABEL HOLDER.

CONTEMPORARY: CHARACTERIZED BY OVERLAPPING OR INSET DRAWERS, INTEGRAL HORIZONTAL HAND PULLS AND MOVABLE SNAP-IN PLASTIC LABEL HOLDERS.

II. APPLICABLE STANDARDS

THE FOLLOWING DOCUMENTS OF ISSUE IN EFFECT ON THE DATE OF THE INVITATION FOR BIDS SHALL FORM A PART OF THIS SPECIFICATION TO THE EXTENT DESCRIBED IN REQUIREMENTS AND TEST PROCEDURES. COPIES OF REFERENCED MATERIALS MAY BE OBTAINED FROM THE ISSUING ORGANIZATIONS AT THE ADDRESSES SHOWN.

APPLICABLE SPECIFICATIONS AND STANDARDS: Reference to specifications, standards, test methods, and other documents shall be to the issues in effect on the date of the Invitation for Bids. The following documents, most current release, form a part of this specification to the extent specified herein:

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI), 1430 Broadway, New York, NY 10018

ANSI/BIFMA X5.3 -- Office Furnishings, Vertical Files, Tests.

ANSI Z 34.2 -- Self Certification by Producer or Supplier.

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM), 1916 Race Street, Philadelphia, PA 19103

ASTM B-117 -- Method of Salt Spray (Fog) Testing.

ASTM D-522 -- Test Method for Elongation of Attached Organic Coatings with Conical Mandrel Apparatus.

ASTM D-523 -- Test Method for Specular Gloss.

ASTM D-2247 -- Practice for Testing Water Resistance of Coating in 100% Relative Humidity.

ASTM D-2794 -- Test Method for Resistance of Organic Coatings on the Effects of Rapid Deformation (Impact).

ASTM D-3359 -- Method for Measuring Adhesion by Tape Test.

ASTM D-3363 -- Test Method for Film Hardness by Pencil Test.

ASTM D-4060 -- Test Method for Abrasion Resistance of Organic Coatings by the Tabor Abrasive.

ASTM G-23 -- Practice for Operating Light-and-Water-Exposure Apparatus (Carbon-Arc Type).

IRON AND STEEL SOCIETY (ISS), 410 Commonwealth Drive, Warren Cole, PA 19103

Sheet Steel Manual

FEDERAL SPECIFICATIONS, Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402

A-A-704D -- File Cabinets, Vertical, Steel.

A-A-3186 -- Medium and Heavy Duty Vertical File Cabinets

TT-C-490E -- Cleaning Methods for Ferrous Surfaces and Pretreatment for Organic Coatings.

III. REQUIREMENTS

A. GENERAL REQUIREMENTS

1. ALL VERTICAL FILE CABINETS FURNISHED UNDER THIS SPECIFICATION SHALL MEET OR EXCEED THE REQUIREMENTS OF ANSI/BIFMA X-5.3.
2. VERTICAL FILE CABINETS SHALL BE NEW AND IN FIRST CLASS CONDITION, THAT ALL PRODUCTS OFFERED ARE CURRENTLY STANDARD PRODUCTS OF AN ESTABLISHED MANUFACTURER EXCEPT FOR DEVIATIONS AS MAY BE REQUIRED BY THIS SPECIFICATION. ALL UNITS SHALL BE

FREE FROM DEFECTS, IMPERFECTIONS, OR HAZARDS THAT MIGHT AFFECT APPEARANCE, NORMAL LIFE, SERVICEABILITY OR USER SAFETY.

3. DETAILS NOT SPECIFICALLY COVERED IN THIS SPECIFICATION SHALL BE IN ACCORDANCE WITH THE BEST COMMERCIAL PRACTICE FOR PRODUCTS OF THIS TYPE.
4. THERE SHALL BE NO EXPOSED RAW METAL EDGES.
5. ALL HARDWARE SHALL BE CORROSION RESISTANT AND BOTTOM SURFACE MUST BE PAINTED.
6. LOCKS SHALL BE PROVIDED AS A STANDARD OFFERING. LOCKS TO BE PARACENTRIC KEY TYPE OR EQUIVALENT AND SHALL NOT REDUCE THE FILING CAPACITY OF THE FILE CABINET. STANDARD SECURITY LOCKS ARE FLUSH AND SHALL ROTATE 180 DEGREES FROM THE LOCKED TO UNLOCKED POSITION. OPTIONAL LOCK, WHERE AVAILABLE AND SPECIFIED IN THE QPL, IS TO BE OF THE PUSH TYPE WITH KEY. ADDITIONALLY, WHEN THE LOCKING DEVICE IS PUSHED IN, THE FILE CABINET IS TO LOCK AUTOMATICALLY WITHOUT REQUIRING THE USE OF A KEY. ONE KEY FITS ALL LOCKS, ON A MULTIPLE QUANTITY ORDER, SHALL BE AN AVAILABLE OPTION.
7. THE RECEIVING LUG FOR THE LATCH RELEASE MECHANISM SHALL BE EITHER AN INTEGRAL PART OF THE CASE CHANNEL OR FRONT VERTICAL UPRIGHT OR A SEPARATE PIECE WELDED TO THE CASE CHANNEL OR FRONT VERTICAL UPRIGHT.
8. QUALIFIED PRODUCTS LIST (QPL) - A REFERENCE LISTING OF VERTICAL FILE CABINETS BY CLASS AND MANUFACTURE WHICH HAVE RECEIVED APPROVAL FROM THE STANDARDS SECTION OF THE DIVISION OF PURCHASE AND CONTRACT.

B. FABRICATION

1. ALL WELDS SHALL BE SOUND AND WITHOUT POROSITY. EXTERIOR WELDS SHALL BE SMOOTH AND INTERIOR WELDS SHALL HAVE NO SHARP EDGES OR ROUGH SURFACES. WELDS AND BRACES SHALL ASSURE RIGIDITY, STRENGTH AND PROPER ALIGNMENT.
2. THE FILE CABINET SHALL NOT TILT OR DEVIATE FROM A TRUE VERTICAL STATE.

C. CASE CONSTRUCTION

1. CLASS A HEAVY DUTY, HEAVY USE

IN ADDITION TO MEETING THE GENERAL REQUIREMENTS UNDER III.A., THE FILE CABINETS IN THIS CLASS MUST ALSO MEET THE REQUIREMENTS SHOWN BELOW:

- A. MEETS OR EXCEEDS THE REQUIREMENTS OF FEDERAL SPECIFICATION A-A-3186 FOR HEAVY DUTY FILE CABINETS EXCEPT FOR PACKING AND MARKING REQUIREMENTS WHICH ARE SPECIFIC FOR THE FEDERAL GOVERNMENT.
- B. DRAWER SUSPENSION CYCLE TEST TO PASS A MINIMUM OF 100,000 CYCLES.
- C. ALL COMPONENTS OF THE SUSPENSION SYSTEM SHALL BE MANUFACTURED OF NOT LESS THAN 16 GAUGE STEEL.
- D. THE MAIN COMPONENTS OF THE CABINET CASE SHALL BE MANUFACTURED OF NOT LESS THAN 22 GAUGE STEEL. (MAIN COMPONENTS ARE TOP COVER, SIDE, BACK AND FRONT PANELS, FRAMES AND UPRIGHTS AND CASE CHANNEL.)
- E. SHALL BE STEEL BALL BEARING OR NYLON/CELCON (ACETAL COPOLYMER) WITH STEEL BALL BEARING SUSPENSION.
- F. THE TOP SHALL EXTEND NOT MORE THAN 1/8" BEYOND THE FRONT OF THE CASE.

G. CABINET CASE SHALL HAVE FLUSH SIDES.

2. CLASS B MEDIUM DUTY, MEDIUM USE

IN ADDITION TO MEETING THE GENERAL REQUIREMENTS UNDER III A., THE FILE CABINETS IN THIS CLASS MUST ALSO MEET THE REQUIREMENTS SHOWN BELOW:

- A. MEETS OR EXCEEDS FEDERAL SPECIFICATION A-A-3186 FOR MEDIUM DUTY COMMERCIAL FILE CABINETS EXCEPT FOR FINISH REQUIREMENTS WHICH ARE SPECIFIC FOR THE FEDERAL GOVERNMENT.
- B. DRAWER SUSPENSION CYCLE TEST TO PASS A MINIMUM OF 75,000 CYCLES.
- C. THE MAIN SUSPENSION CHANNEL, OR SIDEARMS, SHALL BE MANUFACTURED OF NOT LESS THAN 16 GAUGE STEEL. (AVERAGE OF CROSS TIES IN CRADLE SUSPENSION TO BE NO LESS THAN 18 GAUGE.)
- D. THE TOP SHALL EXTEND NOT MORE THAN 1/8" BEYOND THE FRONT OF THE CASE.

3. CLASS C LIGHT DUTY, LIGHT USE

IN ADDITION TO MEETING THE GENERAL REQUIREMENTS UNDER III A., THE FILE CABINETS IN THIS CLASS MUST ALSO MEET THE REQUIREMENTS SHOWN BELOW:

- A. DRAWER SUSPENSION CYCLE TEST TO PASS A MINIMUM OF 50,000.
- B. THE MAIN SUSPENSION CHANNEL, OR SIDEARMS, SHALL BE MANUFACTURED OF NOT LESS THAN 18 GAUGE STEEL. CROSS TIES IN CRADLE SUSPENSION TO BE NO LESS THAN 22 GAUGE.
- C. THE DEPTH OF THIS CLASS OF FILE CABINETS IS 26 1/2 INCHES VERSUS A NOMINAL DEPTH OF 28 INCHES FOR THE CLASS A AND CLASS B FILE CABINETS.
- D. THE TOP MAY EXTEND MORE THAN 1/8" BEYOND THE FRONT OF THE CASE, BUT NOT OVER 7/32".

4. CASE DIMENSIONS

CLASS A AND B

MINIMUM OVERALL OUTSIDE DIMENSIONS SHALL BE AS FOLLOWS:

LETTER SIZE

2 DRAWER

DEPTH: 28"
 WIDTH: 14-7/8"
 HEIGHT: 28"

4 DRAWER

28"
 14-7/8"
 51-7/8"

5 DRAWER

28"
 14-7/8"
 57"

LEGAL SIZE

2 DRAWER

DEPTH: 28"
 WIDTH: 17-7/8"
 HEIGHT: 28"

4 DRAWER

28"
 17-7/8"
 51-7/8"

5 DRAWER

28"
 17-7/8"
 57"

CLASS C

MINIMUM OVERALL OUTSIDE DIMENSIONS SHALL BE AS FOLLOWS:

LETTER SIZE

2 DRAWER

DEPTH: 26-1/2"
WIDTH 14-3/4"
HEIGHT 28"

4 DRAWER

26-1/2"
14-3/4"
51"

5 DRAWER

26-1/2"
14-3/4"
59-1/2"

LEGAL SIZE

2 DRAWER

DEPTH 26-1/2"
WIDTH 17-3/4"
HEIGHT 28"

4 DRAWER

26-1/2"
17-3/4"
51"

5 DRAWER

26-1/2"
17-3/4"
59-1/2"

5. CASE FINISH

CLASS A AND B

ALL EXTERIOR AND INTERIOR STEEL SURFACES OF THE FILE CABINETS, EXCEPT HARDWARE, SHALL BE CLEANED AND SURFACE PREPARED IN ACCORDANCE WITH FEDERAL SPECIFICATION TT-C-490E, METHODS AND PREPARATION OF FERROUS SURFACES FOR ORGANIC COATINGS. ALL SURFACES SHALL BE ENAMELED. ENAMEL FOR THE FINISH SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S BEST COMMERCIAL PRACTICE. THE FINISH SHALL LEVEL OUT TO PRODUCE A SMOOTH UNIFORM SURFACE WITHOUT RUNS, WRINKLES, GRIT, SEPARATION OF COLOR, OR AREAS OF THIN FILM OR NO FILM. SPECIAL ATTENTION SHALL BE GIVEN TO THE BOTTOMS AND THE INTERIOR TO INSURE THAT ALL SURFACES ARE ADEQUATELY PROTECTED AGAINST RUST. FINISH SHALL PASS THE PRESCRIBED TEST PROCEDURES DESCRIBED UNDER ITEM VI.

CLASS C

FINISH SHALL BE SAME AS CLASS A AND B, ENAMEL OR ACRYLIC AND IN ACCORDANCE WITH THE MANUFACTURER'S BEST COMMERCIAL PRACTICE. FINISH SHALL PASS THE PRESCRIBED TEST PROCEDURES DESCRIBED UNDER ITEM VI.

D. DRAWERS

1. DRAWER DIMENSIONS

CLASS A AND B

MINIMUM CLEAR INSIDE DIMENSIONS SHALL BE AS FOLLOWS:

LETTER-SIZE

DEPTH 26"
WIDTH 12"
HEIGHT 10-1/8"

LEGAL-SIZE

DEPTH 26"
WIDTH 15-1/16"
HEIGHT 10-1/8"

CLASS C

LETTER-SIZE

DEPTH: 24-1/4"
WIDTH: 12"
HEIGHT 10-1/8"

LEGAL-SIZE

DEPTH 24-1/4"
WIDTH 15-1/16"
HEIGHT 10-1/8"

2. DRAWER CONSTRUCTION

CLASS A & B

THE DRAWER SHALL HAVE POSITIVE ACTING SPRING LATCH CAPABLE OF HOLDING LOADED DRAWER CLOSED AT ANY TILT ANGLE; THIS LATCH SHALL HAVE FREE MOVEMENT ONLY IN THE HORIZONTAL PLANE PARALLEL TO THE DRAWER FRONT. THE RELEASE BUTTON SHALL FIT SNUGLY TO THE DRAWER FRONT AND SHALL BE LOCATED CONVENIENT TO DRAWER PULL.

A PERMANENTLY ATTACHED LABEL HOLDER SHALL BE LOCATED IN CENTER OF DRAWER FRONT ABOVE THE DRAWER PULL FOR THE MORE TRADITIONAL CLASSIC STYLE.

THE FOLLOWER SHALL HAVE NO MORE THAN 3/4" MAXIMUM INCREMENT MOVEMENT, AND SHALL BE EASY TO ADJUST.

ALL SURFACES OF THE DRAWER SHALL BE ENAMELED. PREPARATION AND ENAMELING SHALL BE IN ACCORDANCE WITH SPECIFICATIONS STATED UNDER CASE REQUIREMENTS. THE DRAWER SLIDE MAY BE FINISHED SAME AS DRAWER OR SAME AS OTHER SUSPENSION MEMBERS.

CLASS C

SAME CONSTRUCTION AS CLASS A AND B ABOVE WITH FOLLOWING EXCEPTIONS:

- (1) FOLLOWER INCREMENT: THE FOLLOWER INCREMENT MOVEMENT TO BE 1" MAXIMUM.

C. **SUSPENSION**

CLASSES A & B

SUSPENSION SYSTEM SHALL BE OF THE SIDE ARM TYPE OR THE CRADLE TYPE WITH OPTIMUM NUMBER OF FREE ROLLING ROLLERS, BALLS OR FIXED JOURNAL ROLLERS OF THE BALL BEARING OR STUD BEARING TYPE, AND SHALL TRAVEL EASILY, QUIETLY AND SMOOTHLY. DISTANCE FROM REAR OF DRAWER TO FRONT OF CASE WITH DRAWER FULLY EXTENDED TO BE 2" OR LESS. PLASTIC ROLLERS MAY BE ACCEPTABLE IN CLASS B FILE CABINETS PROVIDED THEY PASS CYCLE TEST REQUIREMENTS.

SUSPENSION MEMBERS, INCLUDING CASE CHANNELS, SHALL BE FINISHED FOLLOWING THE BEST COMMERCIAL STANDARDS FOR PROPER PROTECTION AND DURABILITY.

SUSPENSION SYSTEM SUPPORTING EACH DRAWER SHALL ASSURE SMOOTH AND EASY OPERATION OF THE DRAWER AND TO WITHSTAND THE TESTS OUTLINED IN VI.A.

CLASS C

SAME AS CLASS A & B EXCEPT SIDE ARM TYPE MAY HAVE ONLY TWO EXTENSION MEMBERS. PLASTIC ROLLERS WILL BE ACCEPTABLE PROVIDED THEY PASS TEST REQUIREMENTS.

D. HARDWARE

ALL HARDWARE SHALL BE ANODIZED ALUMINUM, PLATED BRASS OR BRONZE, STAINLESS, MONEL, PLATED STEEL OR PLATED ZINC DIE CAST. STAMPED PULLS OR LATCH BUTTONS ARE NOT ACCEPTABLE FOR CLASS A NOR CLASS B.

THE ATTACHED DRAWER PULL, WHERE APPLICABLE, SHALL BE SECURELY AFFIXED TO DRAWER FRONT BY A SUITABLE MEANS AND EASILY REPLACEABLE.

E. WORKMANSHIP

THE FILE CABINET SHALL EXHIBIT A HIGH QUALITY OF ASSEMBLY AND CRAFTSMANSHIP, RESULTING IN A FINISHED PRODUCT THAT IS SATISFACTORY IN FUNCTION, SERVICEABILITY AND OVERALL APPEARANCE. ALL BURRS AND SHARP EDGES (INCLUDING HARDWARE) THAT MAY RESULT IN PERSONAL INJURY SHALL BE ELIMINATED.

IV. WARRANTY

THE CONTRACTOR WARRANTS TO THE OWNER THAT ALL STEEL VERTICAL FILE CABINETS FURNISHED UNDER THIS SPECIFICATION WILL BE NEW, OF GOOD MATERIAL AND WORKMANSHIP, AND AGREES TO REPLACE PROMPTLY ANY PART OR PARTS WHICH BY REASON OF DEFECTIVE MATERIAL OR WORKMANSHIP SHALL FAIL UNDER NORMAL USE, FREE OF NEGLIGENCE OR ACCIDENT, FOR A MINIMUM PERIOD OF 12 MONTHS FROM DATE OF ACCEPTANCE. SUCH REPLACEMENT SHALL BE FREE OF ANY CHARGE TO THE OWNER OR HIS REPRESENTATIVE.

V. SERVICE, PARTS, AND MANUALS

SERVICE REPAIRS AND PARTS SHALL EXTEND BEYOND THE ADVERTISED MANUFACTURERS WARRANTY.

VI. ACCEPTANCE EVALUATION AND QUALITY ASSURANCE

THE BASIS OF ACCEPTANCE EVALUATION AND QUALITY ASSURANCE OF EACH FILE CABINET CONSISTS OF:

1. PRODUCT TECHNICAL DATA AND COMPLETED QUESTIONNAIRE.
2. SAMPLE FILE CABINET WHEN REQUESTED.

A. TESTS

1. GENERAL

THE STATE RESERVES THE RIGHT TO CONDUCT ITS OWN TESTS.

- A) ADHESION - THE TEST PANEL SHALL BE SCORED WITH A RAZOR BLADE THROUGH THE ENAMEL FINISH TO THE BASE METAL IN A MANNER TO PRODUCE A GRID OF SQUARES. A LENGTH OF 1" CELLOPHANE TAPE (SCOTCH BRAND, OR EQUAL) SHALL BE FIRMLY APPLIED TO THE SCORED GRID SURFACE. THE TAPE SHALL THEN BE QUICKLY AND FIRMLY PULLED FROM THE PANEL SURFACE. THE DRIED ENAMEL FINISH SHALL NOT BE REMOVED WHEN THE CELLOPHANE TAPE IS PULLED FROM THE PANEL. (ASTM D-3359 METHOD B CLASSIFICATION 5B)
- B) HARDNESS THE DRIED ENAMEL FINISH ON THE SAMPLE PANEL SHALL WITHSTAND A NORMAL, FIRM HAND STROKE OF AN H HARDNESS LEAD PENCIL HELD AT A 45° ANGLE TO THE PLANE OF THE SAMPLE AND PUSHED ACROSS THE FILM SURFACE WITHOUT EVIDENCE OF MARRING WHEN VIEWED FROM ANY OBLIQUE ANGLE IN A STRONG LIGHT. (ASTM-3363)

2. ENGINEERING EVALUATIONS

ENGINEERING EVALUATIONS WILL BE MADE OF THE OVERALL DESIGN AND MATERIAL UTILIZATION TO DETERMINE THE ACCEPTABILITY OF THE FINISHED PRODUCT. THE EVALUATIONS WILL INCLUDE: METHODS USED TO REINFORCE CROSS RAILS AND SIDE PANES, METAL GAUGES USED, DRAWER LATCH MECHANISM, FOLLOWER OPERATION, ASSEMBLY AND ALIGNMENT OF THE SUSPENSION SYSTEM INCLUDING THE BEARING SYSTEM AND OVERALL CONSUMER PRODUCT SAFETY.

VII. DELIVERY AND PAYMENT

DELIVERY OF AND PAYMENT FOR ALL EQUIPMENT UNDER THIS SPECIFICATION SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE INVITATION FOR BIDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY PACKING, PACKAGING, OR PROTECTION REQUIRED TO INSURE DELIVERY IN AN UNDAMAGED CONDITION.

VIII. ORDERING DATA

PURCHASERS SHOULD EXERCISE ANY DESIRED OPTIONS OFFERED HEREIN AND SHOULD SPECIFY THE FOLLOWING IN THE REQUISITION AND INVITATION FOR BIDS WHERE AVAILABLE:

1. TITLE, NUMBER, AND DATE OF THIS SPECIFICATION.
2. QUANTITY.
3. TYPE, SIZE, STYLE AND CLASS (SEE CLASSIFICATION).
4. OPTIONAL MANUFACTURERS ITEMS: TAB RODS; PUSH TYPE LOCK, KEYED ALIKE LOCKS, ETC.
5. COLOR.
6. IF FILE HANGER FRAMES ARE REQUIRED.